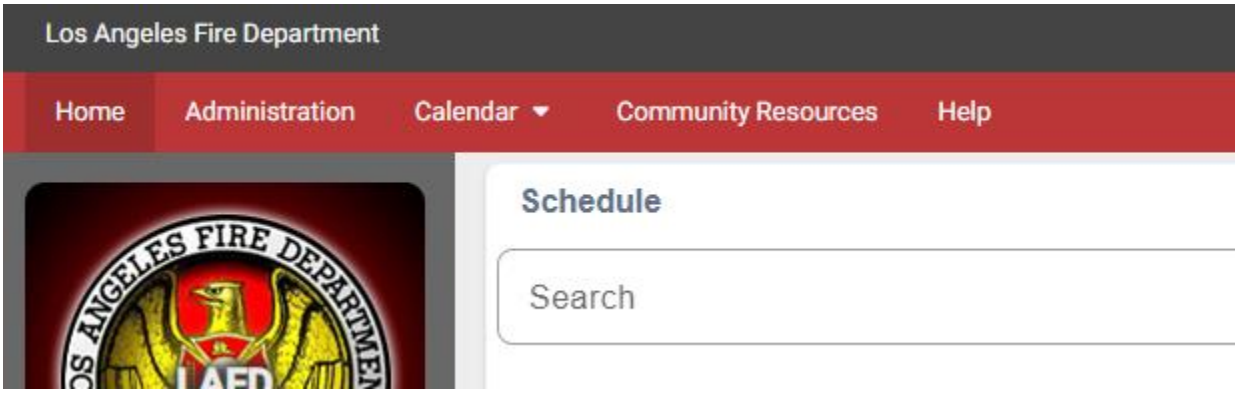
Military Veterans Post 9/11 GI BILL

- Christine Fischer – California Firefighter Joint Apprenticeship Committee
  - State Veterans Coordinator
  - veterans@cpf.org or 916-206-6536
- LAFD POC for Veterans Captain II Ruben Torres at Fire Station 39B
- U.S. Department of Veterans Affairs
  - https://www.va.gov/education/about-gi-bill-benefits/post-9-11/

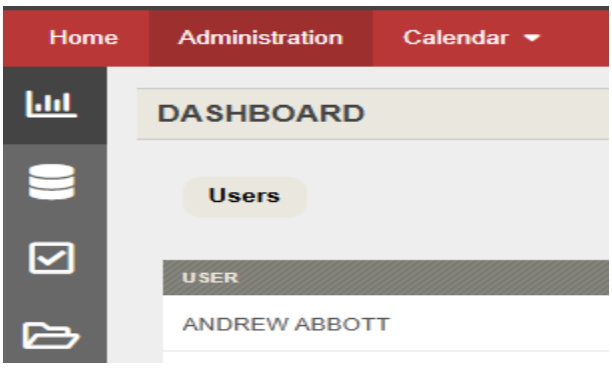
How to Run a Training Report for your Member

- Reports will be done Monthly so that your member can send it in to receive his/her benefits
- If your member is ex-military and served after 9/11 they may qualify for benefits
- Christine Fischer can verify if the member qualifies or has any benefit available to them

STEP 1: Login into to Target Solutions
STEP 2: Press the Administration Tab along the Red Banner

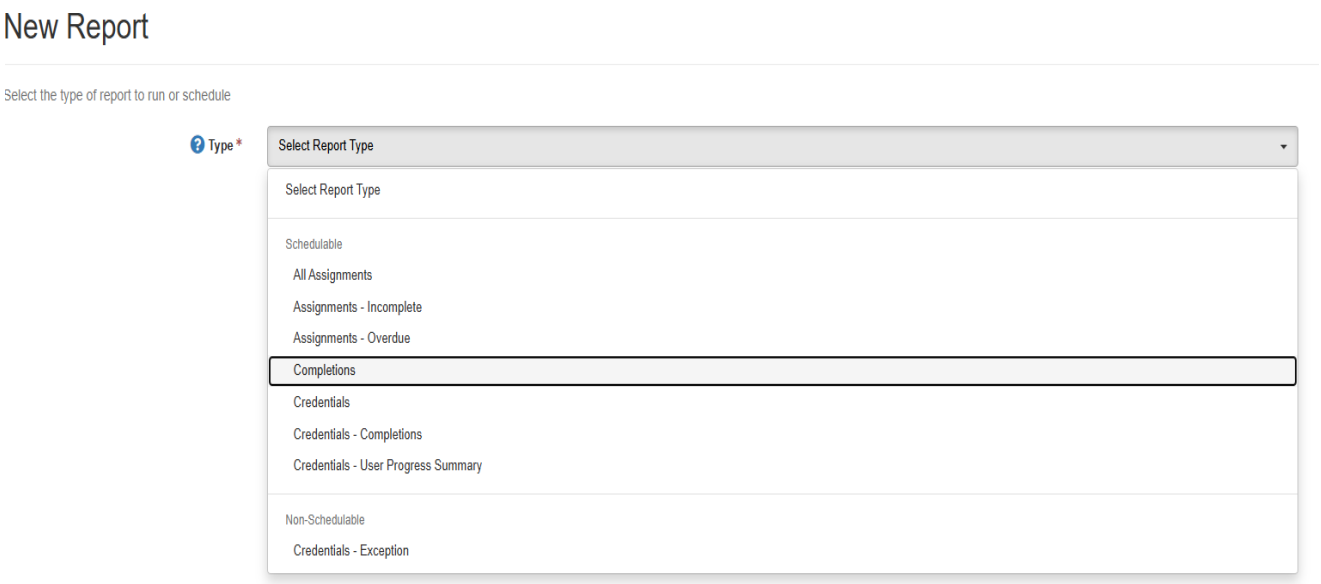


STEP 3: Locate the Stacked Coins Symbol and Highlight and Press Generate Reports



STEP 4: Create New Report

STEP 5: Select Report -- Press the Banner and highlight COMPLETIONS Report

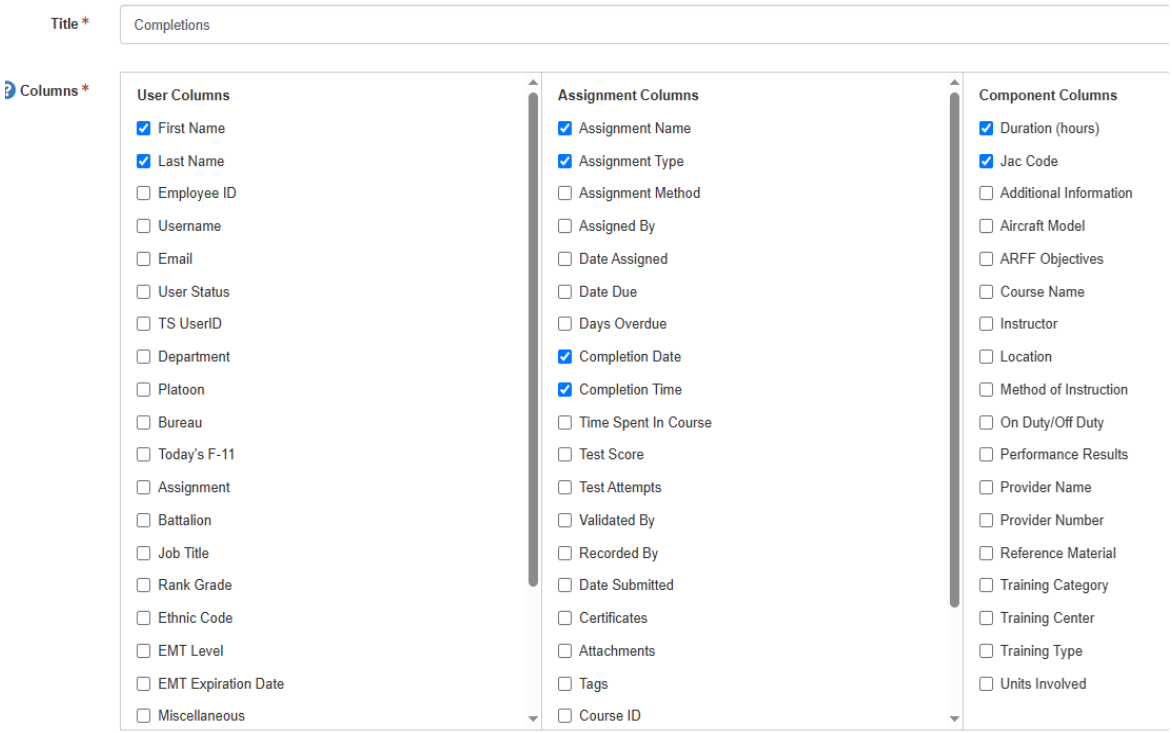


STEP 6: Un-Check Boxes

- Employee ID
- Assignment Method

STEP 7: Check Box

- JAC Code
- This is what is should look like (Example below)



STEP 8: Completion Range Tab

- Scroll down to Custom and adjust to the Month Needed

STEP 9: Select Users

- Select Member

STEP 10: Run Report

STEP 11: Download as PDF and Send to Member

OFFICER'S NOTE: Contact Capt. Sean Welch if you have issues with not being able to access the Run Reports Tab on Target Solutions.